



BURNET Consolidated ISD

Bus Safety Handbook

GENERAL SAFETY RULES

1. Students will follow the instructions of the driver.
2. Students must load and unload the bus at their designated stop only.
3. All students must ride on their assigned bus unless approved by the Transportation Department.
4. It is the responsibility of the parent to provide transportation to/from school if their student misses or is suspended from the bus.

PROCEDURES FOR WAITING FOR THE BUS

1. Be at the designated bus stop **FIVE** minutes before the scheduled pick-up time. The driver will not wait or honk the horn.
2. Stand on the sidewalk or a safe distance back from the roadway where you can be seen by the driver.
3. Watch for traffic and be aware of your surroundings.
4. Before the bus arrives, form a line at least ten feet back from the roadway and be prepared to load onto the bus as soon as the driver signals.
5. If a student misses the bus, they should contact parents immediately.
6. Parents should instruct their children on what procedures to follow if the bus is missed.
7. BCISD Buses will not be able to return to bus stop.

LOADING AND UNLOADING THE BUS

1. Stay out of the bus "DANGER ZONE", (10ft. on each side, 10ft. in front and NEVER behind the bus).
2. Wait until the doors open.
3. Load and unload bus in an orderly fashion using handrails.
4. Proceed to assigned seat.
5. When unloading the bus, students remain seated until bus comes to a complete stop.

CONDUCT ON THE BUS

*Including but not limited to the following. Check your campus' **Student Handbook** for rules and consequences.*

1. Remain in your assigned seat at all times for safety reasons.
2. Students should not make loud noise that may create an unsafe environment.
3. No unacceptable or inappropriate language or actions are allowed.
4. Do not throw objects inside or out of the bus.
5. The parent/guardian will be required to compensate the District for any damages caused to the bus by students.
6. Students should be sitting "back to back and bottom to bottom" with feet placed on the floor while facing forward.

DROPPING OFF PRE-KINDERGARTEN, KINDERGARTEN AND FIRST GRADE STUDENTS

Parents or an authorized adult must be present to receive Pre-K thru 1st grade students. If authorized person is not present the student will be transported back to their campus. It is the responsibility of the parent to see that the students returned to the campus are picked up in a timely manner. Bus service could be suspended with repeated occurrences.

CROSSING THE STREET OR HIGHWAY

1. All students having to cross to the left side of the roadway shall exit the bus and move to a point 10 feet in front of the bus and check in both directions and walk directly across the road.
2. **NEVER** cross the road behind the bus.
3. **Caution!** Be alert that all vehicles may not stop for students loading and unloading.

PROHIBITED ITEMS

- Tobacco or tobacco products, e-cigarettes, matches, or any type of lighter
- Any light emitting devices (ex. Flashlights, lasers etc.)
- Animals or pets of any type
- Glass containers
- Alcoholic beverages, drugs or chemicals
- Weapons, explosive devices or aerosol containers
- Food or drink (other than bottled water in a clear container)
- Chewing gum
- Items listed in the Student Handbook for their school of attendance
- Items that are too large for students to load/unload by themselves or to set in their laps.

PERSONAL ELECTRONIC DEVICES

- The Transportation Department realizes cell phones can be a useful item in today's world, but also believes that as with all modern devices there is a time and a place for cell phones. The Transportation Department's first and foremost concern is the safety of passengers as well as other motorists traveling on the roadways.
 - Possession of a cell phone/electronic device by a student is a privilege which can be revoked for violations of this policy.
 - Personal electronic devices may be used on the bus provided that its use will not interfere with the safe and secure operation of the bus.
 - The district is not responsible for theft, loss or damage to cell phones or other electronic devices brought onto its property.
 - Students shall not take pictures or videos while on the bus.
 - Students shall not play music and/or videos out loud while on the bus.
- Violations may result in the confiscation of the cell phone/electronic device (to be returned only to a parent) and/or other disciplinary actions.

ACCIDENTS OR EMERGENCIES

1. Students must follow the driver's instructions.
2. No student may leave the scene of an accident unless released by a school administrator or transferred by emergency medical services.

DISCIPLINE

School buses are an extension of the classroom. Discipline will be administered by the campus Principal or their designee. All School Board policies that apply to student conduct and other student related activities also apply on the bus. Field trip riders will follow all bus rules.

DISRUPTION OF TRANSPORTATION (Education code 37.126) is a class C misdemeanor. This can be issued to any adult or student for any type of disruption or delay of school bus transportation. **Disruption or delay of school bus transportation may result in a fine up to \$500.00.**